

Sample letter to send to your neighbour

Your name  
Your address

(Insert the name and address  
of the person causing the problem here)

Dear neighbour,

You may not be aware, but I/We are being affected by the accumulation of rubbish that has built up on your property.

The problem is in relation to (insert the source e.g. the accumulation of uncollected rubbish bags in the front garden.)

The rubbish is preventing me from enjoying my home and in particular it is (insert here the effect it is having on you e.g. attracting rats on to our property which is a health hazard.)

I thought I would let you know, in case you didn't know it was bothering me/us and I am sure this is not your intention. I would be grateful if you could (insert what you would like them to do, for example you could take it to the nearest recycling centre for free, I have found information on the Council website about this.)

I hope that we will be able to resolve the matter amicably between ourselves. Please don't hesitate to contact me to discuss matters further.

Yours Sincerely

(Your name)