

HEBDEN BRIDGE & MYTHOLMROYD TOWN DEVELOPMENT BOARD MEETING

Monday 13th December 2021

Zoom Meeting

MINUTES

Present: Cllr Scott Patient (Chair), Cllr Sarah Courtney, Cllr Dave Young, Cllr C Stow, Cllr Val Stevens, Anthony Rae, Geoff Wood.

In Attendance: Zohrah Zancudi, Steven Lee, Sian Rogers, Diana Greenwood, Jae Campbell, Darren Thomas, Sandra Robertshaw (Minutes).

Apologies: Kate McNicholas, Cllr Scullion, Cllr Tony Hodgins, Christine Bampton-Smith, Alison Bartram, Susan Slater, Stephanie Harrison, Edwin Baker, Graham Mynott, Roger Benn (Rotary).

		ACTION
1.	Welcome and Apologies	
	<p>Apologies as noted above.</p> <ul style="list-style-type: none"> • Dates of next meetings: date of next meeting is on scheduled for Monday 14th February but agreed to reschedule this. Recognised the need to ensure future dates don't clash with key meetings (Cabinet, Full Council etc). • Update 2022 – next meeting date has been circulated for Tuesday 15 February 2022. Will review rest of calendar in the New Year. 	<p style="text-align: right;">SianR</p> <p style="text-align: right;">Sian R</p>
2.	Minutes of Last Meeting and Matters Arising	
	<p>Minutes agreed as accurate record.</p> <p>A Boards: decision was called in, asked Cabinet to re-look at how this was managed to give more consideration and thought, including Disability Access Forum. SL has had early discussions and liaised with various reps from DAF about how we progress. It will go to an early Cabinet (in the New Year). SL also discussed with Cllr Scullion, so we can go with a series of agreed options with various interested parties. Cllr Stowe asked if contact had been made with the local HB Disability Forum? SL confirmed exchanged emails and in fairly close contact with June Eaton. Unlikely to go to January Cabinet Meeting due to ongoing discussions, possibly February or March Cabinet.</p> <p>Parking Strategy: Cllr Courtney confirmed she had received an email from Mary Farrar, would like to continue with the review but resources are tight. Would like to confirm this is the case and a detailed review is not happening at the moment? AR (Technical consultant to Neighbourhood Plan) confirmed that residential parking was raised last time, about the different regimes. WY Mayor's Decarbonisation Climate Plan talks about reducing parking and increased walking and cycling infrastructure in CMBC. Response to Neighbourhood Consultation in March/May this year tended to increase supply which doesn't conform with Mayor's approach. CMBC Parking Review will be a good forum to investigate the issues and resolve them.</p>	

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4.	<p data-bbox="229 232 1324 331">Hebden Royd Resilience and Recovery</p> <p data-bbox="229 232 1324 331">CllrP gave his thanks to all those involved in organising the Light Up the Valley events, around Hebden Royd. This was very successful with a lot of positive feedback from stall holders.</p> <ul data-bbox="229 376 1324 837" style="list-style-type: none"> <li data-bbox="229 376 1324 837"> <p data-bbox="277 376 1324 837">Covid 19 Ongoing Impact and Calderdale Recovery Plan: infection rates increasing, which is in line with national figures. Slight increase in hospital admissions. Cllr Stow asked if we are tracking/tracing the impact of large events, such as Light up the Valley? SR confirmed this is in place but no evidence of outbreaks from outside events. DiG, confirmed there are appropriate safety measures in place and event holders are asked to provide a Covid Risk Assessment. It is possible to check with organisers about numbers attending if required. Cllr Stevens asked if there was any analysis around why CMBC are near the top in terms of Covid infections, given size of the authority and the number per square hectare being low. ZZ confirmed CMBC are now fourth from the bottom, but this can change quickly. Identified Covid outbreaks have been within schools, care homes or workplaces, not aware of any outbreaks that are specifically linked to events. SR confirmed Karen Houghton has now left the authority, work is underway around economic recovery with the Town Boards.</p> <p data-bbox="229 878 1219 945">https://www.calderdale.gov.uk/v2/coronavirus data is available using this link and regularly updated.</p> <ul data-bbox="229 985 1324 1765" style="list-style-type: none"> <li data-bbox="229 985 1324 1765"> <p data-bbox="277 985 1324 1765">Introduction to Place Development Team: DiG confirmed that the new place team had been established in response to the ongoing pandemic and reopening the economy. This is funded by Government’s Welcome Back Funding (which has quite tight criteria). A new Place Development Manager (Anneliese Gray) leads seven Place Officers located around the borough, as well as coordinating on the ground activity. The work the team are undertaking provides a vital link and is helping to enhance face to face contact with businesses and communities. Work is underway gathering valuable feedback from local businesses and what we can do to address their concerns and challenges. It’s more of an education approach rather than enforcement, and about building effective relationships with key people in our places. The officers will be working with Town Boards, Forums and Bids and will look to highlight any issues and what Council Services we need to address these. Darren Thomas was welcomed to the meeting and introduced as the Place Officer for Hebden Bridge and Mytholmroyd and has been in post for three months. DT will be able to come to the Board or approach members individually for any support or if he feels anything specific needs addressing. DT confirmed that feedback so far had been around parking issues (a key problem for local businesses), and an anti-vaccine magazine which had been left in both the Co-op and Post Office. CllrY commented that the Anti-Vaccine Group are quite small but have been promoting their views robustly. He was unaware of a magazine and asked DT to email him with further information so he could pick this up. DiG confirmed that Anneliese Gray, will attend in future, intermittently with DT. Confirmed that Communication Officers will also be promoting the work that the team are doing.</p> <p data-bbox="277 1805 1324 2092">DT to link in with Hebden Royd Business Forum who have broadened their remit to include Mytholmroyd. Discussion around current bus service, and the impact of the roadworks on the A646. Noted at present access to Hebden Bridge and Mytholmroyd was being impeded by road works on Station Road during what is a critical period. SL confirmed there is a standard embargo policy on the run up to Christmas, should be emergency works only and there wouldn’t have been any planned works arranged at this time of year. The impact of lack of HGV drivers was significant and this was another aspect affecting bus services (drivers migrating to HGV work).</p> 	<p data-bbox="1378 1626 1484 1653">DarrenT</p> <p data-bbox="1378 1805 1484 1832">DarrenT</p>

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	<p>GW felt that the Light Up the Valley event had thrown into sharp relief the importance of having a decent public square in Mytholmroyd – (used car parking space at the Community Centre), which has been occupied in succession by the Environment Agency and contractors initially, and now by the Gallows Poll Team. The centre is the nearest thing to a public square. It’s not in great condition for public events – which might be something to look at in the future.</p> <p>GW suggested that we could be working more closely to try and improve that facility. However, the area doesn’t drain very well, is full of puddles and the ground is uneven making access for disabled residents impossible. Is there something we can collectively achieve that would be within the boundaries of public expenditure, feed into the master planning work?</p> <p>Cllr P thanked Darren and Diana for attending today’s meeting.</p> <ul style="list-style-type: none"> • Masterplan Feedback: proposal information had been circulated previously. Report sets out what we may want to focus on cultural offer, air quality etc. CllrC confirmed this was a piece of work undertaken by Karen Houghton and consultant to draw up plan for shovel ready schemes to help in creating greener and healthier streets. Feedback was asked from the Board so that the brief can be developed and put out for expressions of interest. • GW confirmed Mytholmroyd had a Master Plan drawn up subsequent to the Acorn Plan requested by Calderdale, and this ran up to Sept 2019, carried on by Xanthe Quayle Associates. A lot has changed since then, it was focused on landscape and urban design. CllrY liked the Master Plan idea, can we afford to pay for it though? Who will pay? SR confirmed currently looking at budgets across the town work generally, new AD in post will oversee this work. Agreed SR would check and confirm funding available. AR commented the need to distinguish between Master Plan 1 and 2, need to update the draft so that it doesn’t duplicate things that have been done previously. Updated: £26k is budget remaining for HBM Board. <p>CllrP declared a broad acceptance of the route forward. Can do more development work. SR to progress development of the brief internally. Agreed to update at next meeting.</p> <p>CllrC also recommended Street Scene Training, a number of sessions are being run up to January and she felt this was very helpful for Councillors.</p>	<p style="text-align: right;">SianR</p> <p style="text-align: right;">SianR</p>
5.	Infrastructure Update	
	<p>CIP Plans:</p> <p>SL confirmed a contractor has been engaged to start work. Looking at packaging the measures included in the two corridor improvement schemes, start on site to be around mid-February. As soon as discussions have been finalised around the work packages and order of work, will circulate the details to Board Members. Cllr P asked about phasing, noticed work happening around Hebden Bridge station in terms of increased parking at station car park and clearly part of CIP. However, removal of parking at Mayroyds needs to be born in mind as part of sequencing. SL confirmed part of interface, Stubbing Mill Site also looking at parking, links to flood alleviation work. Looking at phasing of CIP and FAS works together. SL confirmed more work will be carried out at Mytholmroyd in next couple of months. SL provided further information in respect of coping stones on some of the new</p>	

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	<p>works already completed. A bad batch of stone had been delivered from the quarry and these have already started to splay, work will begin to remove and replace with new, part of contractual duties in terms of betterment. It's the contractor who will be paying not from public purse. CllrP thought the Board could send an email to Tracey/WYCA re plans around public transport and how this works in context of some national issues, it's possible could get a briefing note and consider for next meeting.</p> <p>AR commented need to think about a balance of pressures on towns like Hebden Bridge and Mytholmroyd. On CIP, unclear what the final agreement is about what is being done. Really important that is the agreed CIP, and when will it be taking place. What is going to be going on in 2022 which we need to think about and planning our way around? On the FAS have lost track of it, no works taking place in 2022 as planning applications not done. Window of threat for Hebden Bridge is going to be open for next 2-3 years and what is likely to be happening and the consequences of this. Ad hoc disruption on A646 is something to consider as part of sequencing. SL will come back to the Board with a better understanding of what is being done.</p> <p>Regional bid made for the five-year Transport Programme, to the value of £920M and we were offered a settlement of £830M to spend across West Yorkshire. This replaces most forms of transport funding. Meeting this afternoon about how the original bid for £920M will be proportionalised down to £830M, with a high expectation that we would do active travel modes and buses. Also made a bid for enhanced highway maintenance across the county. Road and footway conditions are high on list, SL will provide more information on this to a future board meeting. Cllr Stow asked about road profiling plans for Hebden Bridge, in recent meeting involving the Environment Agency there has been indications that this is "presumed development" so don't need permissions. Will have a big impact as the areas they are talking about which are heavily parked, will impact on traffic and specifically Keighley Road. SL responded, some are permitted development and if so, along with statutory rights they have will be able to do them, will be working closely to ensure impact is minimised, but agreed there will be an impact, which is always the case.</p> <p>Food Alleviation Timeline: not discussed.</p>	<p>CllrP</p> <p>SL</p> <p>SL</p>
6.	Forward Plan	
	<p>Key actions identified from this meeting to add to Forward Planner:</p> <ul style="list-style-type: none"> • Should be able to move on the Master Plan, will discuss with colleagues, work underway regarding some of the legal aspects but should then be able to get this out to tender, add this to the agenda next time. • FAZ – engagement strategy - invite to next meeting, so we can have an eye on plans and do a mini scrutiny on this. • Awareness of the work being done with other Town Boards and what they are doing. Noted that other Town Boards have been re-tooled to manage funding, with private sector coaches and community involvement, it would be helpful to see what this looks like. SR confirmed could look at governance across the Town Boards, a more strategic view across all of our work. Can bring this back to future meeting. • Agenda item for next year, would be good to invite Bobsie Robinson to look at 2024 Year of Culture and how Hebden Bridge and Mytholmroyd can be part of that. • Following on from recent festival, we can build upon the activity that is happening all across the Hebden Royd Parish 	<p>SianR</p> <p>SianR</p> <p>SianR</p> <p>SianR</p>

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	<ul style="list-style-type: none"> • DiG confirmed that the Place Development Team are there to help identify what types of cultural activities taking place. Welcome Back Fund can help support some of this work. • Need to think about how we respond to the Gallows Poll, there may be interest in the Upper Valley from this. • There has been a lot of interest in Hebden Bridge following filming of Happy Valley, similarly for Halifax and the filming of Gentleman Jack etc. Having Ghost walks could be another area of interest along with other outdoor activities. 	
8.	Any Other Business	
	<p>Public Toilets</p> <ul style="list-style-type: none"> • Cllr Stow raised concerns about lack of facilities for disabled visitors which was impacting on their ability to enjoy local events. Understood there was due to be some publicity about visitors being able to use toilets in other buildings in Mytholmroyd. Disabled community have pointed out the lack of access to toilets in any form in Mytholmroyd, do we have an update on this situation? Noted the recent success in October when a Mobiloo was hired as part of the October Pumpkin Festival. This enabled a higher proportion of disabled visitors to attend the festival. However, the organisers were then subsequently charged by CMBC for taking up four parking spaces, but a request was made of CMBC if they would withdraw the charge. Has this been resolved, and are CMBC looking at any disabled facilities/WC's in Mytholmroyd or elsewhere? • Cllr P confirmed that he had attended a meeting regarding Mytholmroyd Community Toilet Scheme. However, this was not continued partly due to Covid, churn and change of ownership of some of the businesses. Had meeting in late November about bringing this back, as it was successful and good feedback but not had adequate promotion for the facility. • ZZ aware of a request that came through in terms of the use of car parking spaces for the mobiloo and the charge that was sent, which was to offset the income loss of the parking spaces. It is important to be able to manage income target whilst balancing it against a very reasonable request. May have to go to Cabinet for a decision about this, would have to tie it in to loss of income from parking spaces, transport aspect and wider accessibility argument as well. Need to look at in terms of our wider policy. • Cllr Stow acknowledged that residents don't understand the timeline around Local Authority decision making and therefore a level of frustration around this. Agreed need to be mindful of the needs of the disabled community. • ZZ confirmed that she has emailed both Andrew Pitts and Alan Lee on this subject. • DiG stated that we could use Welcome Back Funding for this (temporary source of funding). • Noted that CMBC signed up to be an Age Friendly Borough. 	
9.	<p>Date of Next Meeting</p> <p>6.00-8.00pm on Tuesday 15th February 2022.</p>	