

# **Elland Development Board**

**01 June 2021, 6.00pm**

**Meeting held via Zoom**

## **Meeting notes**

### **In attendance:**

**Councillor Angie Gallagher** CMBC Elland Ward (Chair)

**Councillor Victoria Porritt** CMBC Elland Ward

**Andrew Pitts** CMBC

**Karen Houghton** CMBC

**Rachel Conway** CMBC

**Graham Gibbons** CMBC

### **1. Introductions & Apologies:**

Introductions and welcome to all.

Apologies: Councillor Jane Scullion CMBC Cabinet member for Regeneration

### **2. Matters Arising**

Work on Elland Road has started.

Tom Chambers – a statement of intention to demolish has been submitted and a couple of potential contractors have been shown the site.

### **3. Elland FHSF submission**

Karen Houghton provided an update.

The funding has been confirmed. We want to try and find funding towards the shop frontages to be able to include these within the scope of the project.

Karen highlighted Sowerby Bridge Heritage Action Zone. Karen has contacted Heritage England as one option to try and resurrect the shop frontage element. The idea is to include small scale aesthetic schemes that can help shape people's mindset towards the town centre. We want to establish some guidance about the shop frontages people can install to develop some uniformity/ feel.

The FHSF needs to be spent by March 2024. Expressions of interest will be taken for the packages of work with a focus on local contractors for the tender and on social value.

We will be looking to put in place regular updates through local publications and a quarterly newsletter to businesses.

Q: What part of the scheme is likely to happen first?

A: Cartwheel should hopefully be looked at first. The rest of the projects will need to be programmed in as part of the next phase.

#### **4. Elland Library Update**

Graham provided an update on behalf of Angela Whiley.

Elland Library will reopen on the 7<sup>th</sup> June, customers will be able to browse and choose their own books, use the IT suite and photocopier and make use of the study space available. The children's library has been fully refurbished with lots of new books, although we will have to put a booking system in place at first, which limits the space to one family at a time. This is standard in all of our libraries at the moment, as the only way to ensure social distancing in these small and cosy spaces. Customers will be expected to wear a face covering, if they are able, and give details for Track and Trace.

The remainder of the building – office space upstairs and a new contact centre for our Children and Young People's service, will open in the coming weeks in line with the Council's strategy on returning to the office.

#### **5. Terms of Reference Refresh**

Andrew presented the updated terms of reference to the board.

A suggestion was made to include in the objectives oversight of regeneration in the town.

A revised membership of the board was proposed:

- Ward Councillors x3
- Cabinet member x1
- Greetland & Stainland Ward Cllr x1
- Community organisation representatives x3-4
- Business representatives x3-4
- Together Housing x1

An advert would need to be drafted and sent out to attract expressions of interest from businesses and the community.

#### **6. Any other business**

Elland Council Offices

Rachel advised that CAFM are currently looking at what could potentially fit within the footprint of the building.

Car parks - The upper Coronation Street car park is coming back into use. Northgate is going through Planning for housing.

#### **7. Next meeting date**

To be confirmed