

CALDERDALE METROPOLITAN BOROUGH COUNCIL
POLLUTION PREVENTION AND CONTROL ACT, 1999
ENVIRONMENTAL PERMITTING (ENGLAND AND WALES) REGULATIONS
2016

Transfer Application Form, Dry Cleaning Installation

When to use this form

You should use this form if you are applying to transfer a dry cleaning permit to another operator.

Please complete all three sections and include additional sheets where indicated. Please give the additional sheets a reference number (eg the number of the question they relate to) and write this in the space provided. If you need assistance in completing the form please contact Environmental Health.

The appropriate fee must be enclosed with the application to enable it to be processed further. When complete send the form and fee and any additional information to:

Calderdale Metropolitan Borough Council
Environmental Health
Town Hall
Crossley Street
Halifax
HX1 1UJ

telephone 01422 288001

email environmental.health@calderdale.gov.uk

If you need help filling in this form please contact Environmental Health.

A1.1 Name of the installation

A1.2 Address of the site of the installation

.....
.....
.....
.....

Postcode Telephone

A1.3 Permit reference number

.....

A2.1 The Current operator – Please provide the full name of company or corporate body

Trading/business name (if different)

Registered Office address

.....
.....
.....
.....

Postcode:

Principal Office address (if different)

.....
.....
.....
.....

Postcode:

Please indicate which address correspondence concerning this transfer should be sent to.

A3.1 Who can we contact about your application to transfer your permit?

It will help us to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator. This could be an agent or consultant rather than the operator.

Name

Position

Address

.....
.....
.....
.....

Postcode Telephone number

Fax number email address

A4 The Proposed Transferee – Please provide the full name of company or corporate body

Trading/business name (if different)

Registered Office address

.....
.....
.....
.....

Postcode:

Principal Office address (if different)

.....
.....
.....
.....

Postcode:

Company registration number

Please indicate which address correspondence concerning this transfer should be sent to.

A4.1 Who can we contact about your application to have this permit transferred to you? *It will help us to have someone who we can contact directly with any questions about this application. The person you name should have the authority to act on behalf of the proposed transferee. This could be an agent or consultant rather than the proposed transferee.*

Name

Position

Address

.....

.....

.....

.....

Postcode Telephone number

email address.....

B1 Additional information

B 1.1 Please supply any additional information which you would like us to take account of in considering this application for transfer.

Doc Reference:

C1 Fees and Charges

There is no fee for this application to transfer the permit. Your application cannot be processed unless the correct fee is enclosed.

C1.2 Please give any company purchase order number or other reference you wish to be used in relation to this fee. C3 Commercial confidentiality.

.....

C3.1 Is there any information in this application to transfer your permit that you wish to justify being kept from the public register on the grounds of commercial confidentiality? (Please circle).

No Yes

Please provide full justification, considering the definition of commercial confidentiality within the EP regulations.

Doc Reference:

C4 Data Protection

The information you give will be used by the Local Authority to determine your application to transfer your permit. It will be placed on the relevant public register. We may also use and or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations,
- carry out statistical analysis, research and development on environmental issues,
- provide public register information to enquirers,
- investigate possible breaches of environmental law and take any resulting action,
- prevent breaches of environmental law,
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf.

It is an offence under the EP regulations, for the purpose of obtaining the transfer, or partial transfer of a permit (for yourself or anyone else) to:

- make a false statement which you know to be false or misleading in a material particular,
- recklessly make a statement which is false or misleading in a material particular.

If you make a false statement we may prosecute you, and if you are convicted, you are liable to a fine or imprisonment (or both).

C5 Declaration

C5.1 Signature of applicants*

I/We certify that the particulars described in this transfer application (including supporting documentation) is correct. I/We apply to transfer the permit.

Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.

Current Operator:

Signature

Name

Position

Date:

Proposed Operator:

Signature

Name

Position

Date:

**Where more than one person is defined as the operator, all should sign. Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate.*