



Elland Town Development Board

Minutes of the meeting Tuesday held 11th July 2023

6pm – 8pm

Project Colt, Elland

Attendees

Councillor Angie Gallagher
Councillor David Veitch
Councillor Sarah Courtney
Councillor Chris Prashad
Councillor Ford
David Wilkinson
David McCorie
Graham Hale
Pauline Shaw
John Harvey
Samantha McCormick
Sam Roper
Claire Clark
Mark Patterson

Also, in Attendance

Alan Lee
Rob Shipway
Anneliese Gray
Graham Gibbons
Zakariya Ali

1. Welcome and Apologies

Apologies from Harriet Fletcher

2. Election Of Chair

The Board elected Councillor Angie Gallagher as the new Chair of the Elland Town Development Board. The Board recorded its thanks to Councillor Gallagher's predecessor, Victoria Porritt.

3. Declarations of Interest

There were no declarations of interest.

4. Minutes of the meeting held 26th May 2023

The minutes of the meeting were agreed as an accurate record of the meeting.
Matters Arising

5. Matters arising.

The Board raised concern that plans for the Voluntary sector workshop had been placed on hold again. Rob Shipway reported that due to low take up of the invitation he had decided it best to postpone until after the summer school holidays. The Board noted that Rob had followed the direction of the Board and sought a new date for September 2023.

It was noted that Rob had met representatives of the Board to discuss business planning, culminating in the proposed agenda for this Board meeting (11th July 2023)

Noted that Rob and Alan Lee had raised the issue of car park costs for community events internally and discussions were ongoing.

Action: Alan and Rob to work with Councillor Courtney to pursue this issue further.

6. Pagoda Proposal

The Board discussed a request by Project Colt to consent to the relocating of the former Pagoda to the Canalside of the Project Colt site. Their plan was to set up a café and relaxation area open to the public as well as users of the Centre. The Pagoda was locked away by Highways as it cost too much to maintain.

Some members of the Board were concerned that the Pagoda's removal had not been expressly communicated as permanent and Rob agreed to seek further information on this. It was also agreed to seek feedback from other groups who might be interested in the Pagoda, such as Friends of the Park. It was noted that any proposal should:

- Be able to demonstrate that it is open to the public?
- Demonstrate how many days a year it would be available and to whom?
- Can the applicant demonstrate the ability to maintaining the Pagoda without any recourse to the Council/
- Be able to take ownership of the asset with no requirement for Council insurance or other support?
- Be able to pick up/ take down the Pagoda?
- Demonstrate vandalism and crime considerations.

Action: Rob to consider how to bring the opportunity of the Pagoda to the Board for consideration

7. Business Plan Workshop

The Board discussed how to provide greater focus for its work. To support this, Rob Shipway facilitated a workshop to identify Board priorities. The Board welcomed Alan Lee's suggestion that these priorities should form discrete packages of work which could be shared across the Board and, where possible, led by non-Council Board members building on their local knowledge and expertise. The Board agreed five priorities as below.

- **Business support** – to be led by Annelise Gray from Calderdale Council. This priority was identified as necessary to better understand the specific challenges and concerns of businesses in the town and identify support the Board might be able to identify through networks such as Annelise's team at Calderdale.
- **Events and activities** – this priority will be led by David McCorie and build on the existing events programme. The work will explore ways to strengthen the events in the town and perhaps increase their number in time. Rob Shipway agreed to put David in touch with the Tourism and Culture teams at Calderdale.
- **Voluntary sector** – led by Samantha and Harriet supported by Rob Shipway, this priority will build on the successful workshop held in Elland in March for the sector. The aims include encouraging cooperation, skills sharing, joint funding bids, and enhancing services by reducing duplication and filling identified gaps.
- **Heritage** – a priority which will be led by David Wilkinson, to secure the town's unique built environment and promote its status as Calderdale's first market town.
- **Anti-poverty** – working closely with the voluntary sector team, this group will be led by Rob Shipway working with Sian Rogers and her colleagues in the Council's policy team.

In terms of next steps, Rob Shipway agreed to coordinate with leads identified above to begin to shape ideas. The Board agreed a process likely to include:

- September Board – feedback and partner mapping. Focused discussion on early activities taken by sector leads.
- November Board – project development.
- January 2024 – Draft report
- March 2024 – publish and funder event.

Whilst this was a long timetable, it was noted that it was realistic given resources, both in the Council and volunteer time. Alan Lee also noted that there would be actions and hopefully opportunities within that timeframe we can seek to take advantage of.

8. Any Other Business

Rob reported there were two vacancies on the Board and that one potential applicant had already bid. The Board felt that the invitation to join the Board should be made open to the public via the Council's website and via Board member networks.

Action: Rob to place an advert for new Board members on to the Council website and circulate to Board members. Board members to circulate the advert across their networks with a view to Rob bringing an update to the September Board meeting.

The issue of pigeon faeces and health hazards on some buildings in the town centre was raised. Noted this had been raised with the Council but that the issue had to be addressed by the property owner, and the Council was pursuing this.

The Board noted concern of some residents of Park Lane regarding housing development close to their homes. Board noted this was still subject to consultation.

9. Date of Next Meeting 12th September 2023 at Project Colt