

MINUTES OF TRAFFIC REGULATION ORDER GOVERNING BODY MEETING

5 October 2023 – 10.30 to 12.00

Attendees:

Members

Assistant Director of Strategic Infrastructure (Chair)	ADoSI
Corporate Lead (Design & Asset Management)	CL(D&AM)
Corporate Lead (Green Space & Street Scene)	CL(GS&SS)

Other

Highways and Planning Solicitor (advisor)	H&PS
Team Leader (Traffic Engineering)	TL(TE)
Operations Officer (Parking)	OO(P)
Project Manager	PM

1. Apologies

- Flood Programme Manager – Post currently vacant
- Performance Manager
- Corporate Lead (Transportation)

2. Matters arising

The minutes of the last meeting (2 August 2023 @ 15.00) have been agreed by email and have been uploaded to the [website](#).

3. Orders for Consideration

a) **Parking Charges Review**

OO(P) reported that following the acceptance of the Review of Parking Charges' report which was considered and approved at Cabinet on 7th August 2023, the agreed changes to the parking charges are progressing and are due to be formally changed by Notice on 8 October 2023.

The acceptance of the Cabinet report also introduces a second phase of work to follow the parking charge changes, introducing alterations to Traffic Regulation Orders (TROs) and the off-street Parking Places Orders (PPOs). After discussion ADoSI confirmed that although the scheme is approved by Cabinet, the TRO element will need to follow the full approved TRO procedure, i.e. the informal consultation element. The off-street PPOs could proceed without informal consultation due to the reduced impact on emergency services, bus services etc.

The members of the TROGB therefore confirmed that :-

- a) Off Street parking PPOs can proceed directly to Formal consultation
- b) On street parking (TROs) will need to include the informal consultation

Outcome

The TRO Governing Body unanimously agreed that the proposals can proceed as follows.

- (i) Approves the progression of the Off-street elements of this scheme, including instruction to the Case Manager and the Head of Democratic and Partnership Services to draft the necessary documentation to progress the statutory consultation.
- (ii) Directs that the on-street (TRO) elements progress with the Informal stage of consultation.

b) Savile Park School – School Street closure

TL(TE) and PM gave a brief update on the background to this scheme. The scheme was introduced to reduce the traffic around the school at peak times to improve safety, improve the environment and encourage parents and children to use active travel to school.

The scheme includes a point closure of Moorfield Road, parking restrictions and a school street between Eldroth Road and Savile Park resulting in timed road closures between 8.30am to 9.10am and 2.30pm to 4.00pm (Mon – Fri) – further information is available [on the website](#).

PM explained the recent consultations that have taken place recently and broadly presented the comments received. It was noted that 45 responses were received from the recent consultation (19 Objections, 16 in support, and 10 only referring to the proposed closure design) and that the Ward Councillors remain very supportive of the scheme.

The TROGB discussed the information presented. ADoSI requested that further work be undertaken on the way that the responses to the consultations are presented to the Governing Body for them to fully understand the extent of support and objections received before they make a decision on the proposals.

Outcome

It was unanimously agreed that a decision be deferred pending further analysis of the responses received from the recent consultation.

4. Any other business

a) Bradford Road, Northowram

H&PS explained that we have met with our Counsel and a date for the Inquiry has been agreed (5th March 2024) and this has been notified to the objectors.

Over the coming months we will be collating our evidence.

b) Map Based Consolidation Order Progress

TL(TE) gave a brief update of the current position with this work, transferring the existing schedule-based Orders to a single map based Order.

The legal articles are now almost complete, and the map is approaching completion.

It is proposed to advertise the making of the consolidation Order on 19 October.

(n.b. following the meeting, it was confirmed that the Order should be consulted with the chief of Police, and so the making of the Order will be delayed to early/mid-November)

5. Date of Next Meeting

The next meeting is planned for 9 November 2023 at 15.00.