



PART-TIME AND SHORT COURSES

2024/25

10%
early bird discount
on your Term 1
learning when
you enrol and pay
by 1st September
2024



You can enrol quickly and easily online at:
www.calderdale.gov.uk/believeachieve

Welcome to
**Calderdale
Adult
Learning**
2024/25



Your learning, your life, your way at Calderdale Adult Learning (CAL)

Welcome to the 2024/25 academic year at CAL. If you are reading this, maybe you already know you are ready to learn something new, follow an interest or develop confidence applying for jobs. The great news is, you are in the right place. CAL is a wonderful place to learn, and you will get so much support.

There are lots of new learning opportunities this year:

- More courses on your doorstep
- A new learning programme at CAL's Heath Campus in Halifax
- More support to help you gain employment, find volunteering opportunities, or move onto further learning

Calderdale is 50 years old as a borough this year and there is a lot to celebrate! The 2024 CultureDale programme is underway, showcasing our brilliant cultural heritage. Our inclusivity, creativity, kindness, and resilience make this a great place to live and work, and we want to aim even higher so everyone can participate in our economy and enjoy rewarding, healthy, and fulfilling lives.

It really is Your Learning, Your Way at CAL. We help so many people achieve their larger life. You could finally get those qualifications, secure your ideal job and improve your wellbeing.

Will you join us this September? We really hope you will.

Councillor Silvia Dacre

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Part-time and short courses, up to level 2, for everyone aged 19+.

We mean everyone!

National changes in education for adults aged 19+ mean we have some brand-new learning opportunities for you this year, starting in autumn 2024.

Adult Skills Fund – Accredited Courses

Qualification-based learning from Entry Level 1 to Level 2, in: English, Maths, ESOL and Digital Skills. Plus a range of professional development qualifications up to Level 2 to upskill you in the workplace, for example, in Health and Social Care or Food Safety.

New ‘Tailored Learning’ – Non-Accredited Courses

Each learning programme builds your confidence and improves wellbeing while upskilling and preparing you for work, equipping you with the skills for successful employment. At CAL, you will get lots of support to enable you to progress.

Plus, we have our new ‘Tailored Learning’ offer, which has seven key purposes:

- engaging and building confidence
- preparation for further learning
- preparation for employment
- improving essential skills
- equipping parents/carers to support children’s learning
- health and wellbeing
- developing stronger communities

Engage

FREE 2 x 6-week self-improvement courses, including creative and wellbeing opportunities, as well as Employability Skills, English, Maths, IT Skills and ESOL (English for Speakers of Other Languages). All learning takes place locally in community venues and is ideal if you’re taking your first steps into learning or experiencing barriers due to health and wellbeing.

See page 12 for more about Engage courses.

First Step, Next Step

Life-enhancing, two-stage learning programmes in 2 x 18-week courses, including for adults with learning disabilities. Courses are designed to develop strong social networks, learn new skills and live a larger life.

See page 13 for more about First Step, Next Step courses.

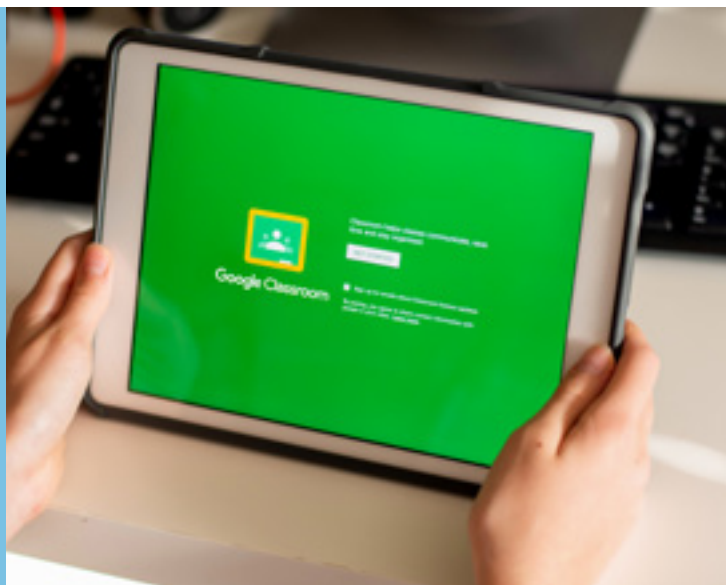
Family Learning

FREE school-based activities, learning and get-togethers in primary schools throughout Calderdale. Families are warmly welcomed by our Family Learning Team – you’ll learn together with the children and get to know more about school life, as well as get inspired about your own learning and how to progress.

See page 23 - 24 for more about Family Learning.

You will have access to Google Classroom

Our online learning platform at CAL is Google Classroom. We encourage and support all learners to use it, and you'll have an induction session in your first class to get you up and running. All your work, tutor updates, and Gmail messages will be sent using the platform. You'll also be able to join online classes and access lots of online resources.



Free, family open day Saturday 13th July 10am-2pm

Come and see what courses are available, bring the family and have some fun at the same time! If you sign up on the day, you'll get 10% off your Term 1 course fees!

Our tutors will advise you on your career options and what courses would benefit you, and you can book your free English and Maths assessment.

There are lots of freebies on the day, activities for you to try and help to decide your next steps. The little ones will have plenty to keep them busy while you discover options for your career and future.

Just turn up on the day at Heath Campus Centre!



Adult Skills Fund – Accredited Courses

Update your skills and qualifications to improve your employment prospects and future

Whether you need entry level qualifications for a job, want to change career or need learning and skills development to improve your prospects, our range of Adult Skills courses has the perfect option.

We know how important in-work skills are to employers. Whichever course you choose, you'll be boosting your communication and social skills, problem-solving abilities and learning around work ethic, teamwork and contributing positively to the workplace. As well as your subject learning, these skills are built-in, so you get the maximum opportunity for all-round self-improvement.

Our Adult Skills learners go on to gain more confidence in work, seeking work or volunteering, and furthering their learning. You will too! As well as getting the support you need to take control of your life and goals.

English, Maths and ESOL (English for Speakers of Other Languages)

“

I enjoy English. I've met lots of new friends and have gained confidence to speak up in group discussions and have been writing in paragraphs.

”

“

The skills I've learnt while being at CAL have enabled me to develop my problem-solving skills. My communication skills have improved, and I feel I can get my point across clearly.

”

From Entry Level 1 up to Level 2, there's an English, Maths, or ESOL course at the right level for you. All classes are roll on/roll off, so you can build skills in other subjects throughout the year as you progress.

Securing Maths and English qualifications opens a world of opportunities for you in employment and life. For all English, Maths, and ESOL courses, you'll need to have an initial assessment/skills check with us to make sure the course you choose is right for you. Please call on 01422 392820 to book in. Even if you've never been in an adult learning environment before, you'll feel good about learning at CAL and get the support you need. There really is no limit to how far you can go with the basics under your belt.



“

I never liked maths until I did my Level 2 Maths at CAL. Everyone is welcoming and it's lovely to study here.

”

Maths

Course Title	Level	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee
Functional Skills Maths	E1-L2	P00004	Sep-24	Jul-25	Various	Day/ Eve	RO/RO	HC	£-
Functional Skills Maths	E2-E3	P00022	Sep-24	Jul-25	TUE	09.30- 12.00	RO/RO	HO	£-
Functional Skills Maths	E3-L1	P00019	Sep-24	Jul-25	THU	13.00- 16.00	RO/RO	TC	£-
Functional Skills Maths	L1-L2	P00024	Sep-24	Jul-25	THU	09.30- 12.00	RO/RO	HO	£-

English

Course Title	Level	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee
Functional Skills English	E1-L2	P00003	Sep-24	Jul-25	Various	Day/ Eve	RO/RO	HC	£-
Functional Skills English	E3-L1	P00020	Sep-24	Jul-25	WED	13.00- 16.00	RO/RO	TC	£-

ESOL

Course Title	Level	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee*
Certificate in ESOL Skills for Life	E1-E3	ESOLT07	Sep-24	Jul-25	SAT	09.30- 12.00	RO/RO	TC	£550.80 / £0*
Certificate in ESOL Skills for Life	E1-E3	ESOLH141	Sep-24	Jul-25	WED	13.00- 16.00	RO/RO	HA	£550.80 / £0*

***Most people will be entitled to a Fee Waiver for our ESOL qualifications and will not need to pay the course fee - contact us to find out more.**

To give you more flexibility, these courses are Roll On/Roll Off (RO/RO), so you can join throughout the year and sit the exam when you are ready.

Note: An Initial Assessment (skills check) is required before enrolling on these courses. Please visit the course information page on our website for the course you're interested in, click on the 'Enquire' button and leave your details for us to contact you regarding dates and to book an assessment. Alternatively you can contact us on 01422 392820 or cyps.cal@calderdale.gov.uk.

British Sign Language (BSL)

Learn to communicate confidently with the deaf community and become deaf-aware with a Level 1 qualification in BSL. You'll learn a whole new language relevant to the workplace and wider world and be contributing to the positive diversity and inclusivity of our community.



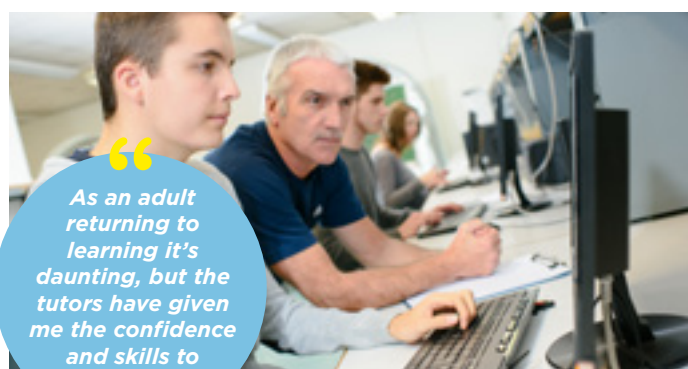
CAL has given me a great experience with learning. Plus a fantastic tutor. It's a very friendly place.

Course Title	Level	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee	Early Enrol Fee (-10%)	Waivers*
Award in British Sign Language	L1	PP01BSL	10/09/24	20/05/25	TUE	18.00-20.30	30	HC	£192.00	£172.80	Y
Award in British Sign Language	L1	PP01BSLH46	13/09/24	23/05/25	FRI	10.15-12.45	30	CL	£192.00	£172.80	Y

*Fee Waivers are available for learners on unemployment related benefits or low wages - see How to Enrol page for further details.

Digital Skills and IT

Lack of confidence in digital skills and IT can hold you back in work, applying for jobs, and in everyday life. There's no need to feel left behind - whether you're a complete beginner or want to improve digital and IT skills, we have a course to help you achieve your goals.



As an adult returning to learning it's daunting, but the tutors have given me the confidence and skills to progress.

Course Title	Level	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee	Early Enrol Fee (-10%)	Waivers*
Digital Functional Skills	E3	IT00DFS1	10/09/24	28/01/25	TUE	13.00-16.00	18	HC	£-	N/A	Y
Digital Functional Skills	E3	IT00DFS2	12/09/24	30/01/25	THU	18.00-21.00	18	HC	£-	N/A	Y

*Fee Waivers are available for learners on unemployment related benefits or low wages - see How to Enrol page for further details.

Professional Development

A professional accreditation relating to the industry you want to work in, or already work in, helps you stand out from the crowd. You'll gain valuable workplace skills, be supported to get where you want to be in life and feel proud of achieving a qualification demonstrating your expertise that also boosts your professional profile.




I definitely feel more confident in myself, and I am excited to show that at work.

Course Title	Level	Course Code	Start	End	Day(s)	Time	Weeks	Venue see p13	Full Fee	Early Enrol Fee (-10%)	Waivers*
Award for Introduction to Customer Services	L1	PP01ICS1	10/09/24	28/01/25	TUE	18.00-21.00	18	HC	£171.00	£153.90	Y
Award for Introduction to Customer Services	L1	PP01ICS2	05/02/25	09/07/25	WED	09.00-12.00	18	HC	£171.00	N/A	Y
Award in Caring for Children	L1	PP01CC1	Sep-24	Jan-25	Please enquire		18	HC	£255.00	£229.50	Y
Award in Caring for Children	L1	PP01CC2	Feb-25	Jul-25	Please enquire		18	HC	£255.00	N/A	Y
Award in Food Safety in Catering	L2	WP02FS1	13/11/24	14/11/24	WED/THU	09.30-16.30	1	HC	£27.00	£24.30	Y
Award in Food Safety in Catering	L2	WP02FS2	12/03/25	13/03/25	WED/THU	09.30-16.30	1	HC	£27.00	N/A	Y
Award in Food Safety in Catering	L2	WP02FS3	11/06/25	12/06/25	WED/THU	09.30-16.30	1	HC	£27.00	N/A	Y
Award in Preparing to Work in Adult Social Care	L1	PP01ASC	10/09/24	28/01/25	TUE	18.00-21.00	18	HC	£159.00	£143.10	Y
Award in Preparing to Work in Adult Social Care	L1	PP01ASC	07/03/25	11/07/25	FRI	09.30-12.30	16	TBC	£159.00	N/A	Y

*Fee Waivers are available for learners on unemployment related benefits or low wages - see How to Enrol page for further details.

Note: An Initial Assessment (skills check) is required before enrolling on these courses. Please visit the course information page on our website for the course you're interested in, click on the 'Enquire' button and leave your details for us to contact you regarding dates and to book an assessment. Alternatively, you can contact us on 01422 392820 or cyps.cal@calderdale.gov.uk.

James' Story



James joined CAL in 2021 after struggling to get a job without the right qualifications. Starting at Entry Level 3, he has worked his way up to achieve Level 2 in Maths and English and is pursuing an apprenticeship as a mechanic. James was nominated for a **Step into Learning Award** for his resilience, motivation, and commitment to helping others.

“
Before starting at CAL, I was lacking in confidence
”

When James joined CAL, he was lacking confidence and found it difficult to interact with other learners and in class.

“Courses are fun and enjoyable, and other learners and tutors are kind and helpful. I find the classroom environment is better here compared to school or college.”

James' tutor has seen him increase in confidence as a speaker, evident in his presentations and support for peers. His increased self-belief has positively impacted his motivation to aim for the grades he deserves.

“
I've made friends I would never have made
”

“I've made friends I would never have made”

James says he's seen his social life thrive since coming to CAL. *“These courses have definitely helped me to connect with others my own age. The impact of being on these courses is changing my life – I've made friends I would never have made.”*

“Using education to progress in life”

“James has been a joy to teach. He is a brilliant advocate for using education to progress in life and encouraging others to achieve their goals,” says James's tutor. “I wish him all the best – it's certainly been a learning journey for him and one where he has fully engaged to support himself to achieve his academic, personal and wellbeing goals.”

“
Using education to progress in life
”

Course Levels

Accredited Learning

Level	Description	What do we offer?
Entry 1 to 3	Qualifications at this level recognise basic knowledge and skills used in everyday life or in the workplace, and help to build confidence.	Functional Skills Maths and English, ESOL, Digital Skills
Level 1	For those who want to build on their basic skills or knowledge gained at Entry Level or have gained some experience at work.	Functional Skills Maths and English, Digital Skills, Awards in various subjects
Level 2	For learners who have a good knowledge and understanding of the subject, have previously gained a Level 1 qualification or gained some experience at work. These courses will test and challenge your abilities through a variety of tasks and learning. Suitable for many job roles and can help to increase performance and confidence in the workplace.	Functional Skills Maths and English, Food Safety

All learners are assessed to ensure they are on the right course at the right level.

Tailored Learning

Engage	6-week courses taking place in local community venues designed to equip you with the knowledge and confidence to take your first steps back into work, improving your health and wellbeing, or return to learning.	Course 1: Health, Wellbeing and Creativity Skills Course 2: Skills for Success – English, Maths, Digital Skills and Employability
First Step	Courses for complete beginners. You don't need to have studied the subject before or have any previous knowledge.	A varied programme covering different subject areas including: <ul style="list-style-type: none">• Art, Craft and Sewing• Cookery, Baking and Cake Decorating• Digital Skills• Languages• Health and Wellbeing• Employability
Next Step	Courses to take your learning and confidence to the next stage. You'll learn more about applying your skills further and delve deeper into the subject. For learners who have completed the First Step course.	

Information on course levels:

Most of our Tailored Learning courses now run over 2 terms of 18 weeks (one academic year), enabling learners to progress from First Step to Next Step in any subject area. New learners will usually begin at First Step level unless otherwise agreed by the course tutor following an assessment.

Returning learners who have previously completed a Beginners or Improvers course with CAL can enrol on a Next Step course only in the same subject area. Please note that all Tailored Learning is co-funded by the Government through the West Yorkshire Combined Authority and due to funding restrictions learners will not be able to enrol on the same learning aim again. Where learners wish to complete multiple Tailored Learning courses they must be in different subject areas, e.g. Cookery and Languages. Please ask our Learning Support team if you are unsure.



Learner Journey

Next Steps

Employment, volunteering, further and higher education, progression from CAL, increase in life chances and potential for change

Learning Steps

Guidance about next steps

Achieving your learning goals

Feedback on learning and progress

Keeping a record of your learning

Initial assessment to find your starting point

Induction and introduction to the course and centre. IAG workshops delivered in class

Information, advice and guidance (IAG) before the course starts



Information, advice, and guidance

Signposting, notice boards, websites and employment support visits

Qualifications and RARPA (Recognising And Recording Progress and Achievement)

Verbal and written feedback. 1:1 reviews and tracking of learning targets

Learner Journey and assessment tasks

Tailored initial assessments and skills diagnostics

Class induction, introduction video, learner handbook and information pack, IAG workshop delivery in class

CAL staff, Job Centre, brochures, website and open days

Engage

Short courses with big opportunities to help you change your life

Do you want to find work, improve your health and wellbeing, or return to learning? If so, **Engage** is your solution.

Our six-week courses are just 2 hours a week, and are **FREE** for eligible learners. You'll get individual help and support to make real progress in your skills, confidence, health and wellbeing.

When and where?

Engage courses will be running from October 2024 and will be advertised on our website and locally in your area.

Venues have been specially chosen to be easy for you to get to – delivered in the heart of your community.

What will I learn?

Course 1 - Health, Wellbeing and Creativity Skills

Opportunities to express yourself and your creative side, including art for wellbeing, upcycling and recycling clothes and household items, and creative stitching and repairing.

Course 2 - Skills for Success

English, maths, digital, and employability skills that matter for everyday life, such as budgeting and applying for jobs.

Courses are a gentle first step to learning, so don't worry if you've been out of education for a number of years, perhaps busy looking after your children, or suffering from ill health - we understand just how daunting it can be.

Our tutors are welcoming and friendly, and you will get **individual advice and support** every step of the way.



You'll also get advice about the next steps you'd like to take - whether you'd like to seek work, a volunteering role, or try further learning and other wellbeing opportunities.

As the weeks progress, you will feel more positive, more confident, and ready to unlock your potential to move forward in life.

Who is Engage for?

Engage is for anyone over the age of 19 who is out of work and claiming benefits, or in irregular work claiming benefits.

Don't miss out!

Look out for posters in your local shops, library, doctor's surgeries and clinics, and Family Hubs for details of course times and dates, then get in touch to enrol.

Alternatively, contact the office for further details or if you have any questions. Call **01422 392820** or email **cyps.cal@calderdale.gov.uk**.



First Step, Next Step courses

Courses to help you stay curious, follow your goals and live your best life!

An amazing range of creative, wellbeing, digital and life skills learning opportunities, including life-enhancing courses for adults with learning disabilities and/or difficulties.

At CAL, you can and will develop in every stage of learning. Whether for professional or personal aspirations. Take a first step, then your next step. From there - there's nothing to stop you going as far as you want to go!

First Step courses are for complete beginners. You don't need to have studied the subject before or have any previous knowledge. You'll get lots of encouragement in small, friendly classes with hands-on tuition and be amazed at the progress you'll make.

Next Step courses are for you to take your learning and confidence to the next stage. You will learn about applying your skills further and delve deeper into the subject. Embark on a journey of exploration, expand your curiosity, and be proud of what you can achieve.

Course Venues

Code	Venue
BL	Brighthouse Library
CL	Central Library
EL	Elland Library
HA	Halifax Academy
HO	Halifax Opportunities Trust
HC	Heath Campus
KX	King Cross Library
SBL	Sowerby Bridge Library
TC	Todmorden College





Art and Craft

Expressing yourself through arts and crafts does wonders for your wellbeing and is a tried-and-true method for relieving stress and anxiety. Take time out to explore your creative side, where you'll learn new techniques to develop your skills.

Our courses are taught by experienced tutors who are passionate about sharing their knowledge and skills across a range of techniques – from painting and drawing to sewing and textiles!

Course Title	Level	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee	Early Enrol Fee (-10%)
Art for Wellbeing - 3D Sculpture	First Step	AC00103	10/09/24	28/01/25	TUE	13.30-15.30	18	HC	£180.00	£162.00
Art for Wellbeing - 3D Sculpture	Next Step	AC00109	04/02/25	08/07/25	TUE	13.30-15.30	18	HC	£216.00	N/A
Art for Wellbeing - Painting and Drawing Skills	First Step	AC00105	11/09/24	29/01/25	WED	13.00-15.00	18	HC	£180.00	£162.00
Art for Wellbeing - Painting and Drawing Skills	First Step	AC00106	12/09/24	30/01/25	THU	13.00-15.00	18	HC	£180.00	£162.00
Art for Wellbeing - Painting and Drawing Skills	First Step	AC00110	04/02/25	08/07/25	TUE	18.00-20.00	18	HC	£180.00	N/A
Art for Wellbeing - Painting and Drawing Skills (returning learners only)	Next Step	AC00104	10/09/24	28/01/25	TUE	18.00-20.00	18	HC	£216.00	£194.40
Art for Wellbeing - Specialist Painting Techniques	Next Step	AC00111	05/02/25	09/07/25	WED	13.00-15.00	18	HC	£216.00	N/A
Art for Wellbeing - Specialist Drawing Techniques	Next Step	AC00113	06/02/25	10/07/25	THU	13.00-15.00	18	HC	£216.00	N/A
Textiles - Sewing	First Step	AC00102	10/09/24	28/01/25	TUE	18.00-20.00	18	HC	£180.00	£162.00
Textiles - Sewing	Next Step	AC00108	04/02/25	08/07/25	TUE	18.00-20.00	18	HC	£216.00	N/A
Textiles - Working with Yarn	First Step	AC00107	12/09/24	30/01/25	THU	10.00-12.00	18	HC	£180.00	£162.00
Textiles - Working with Yarn	Next Step	AC00114	06/02/25	10/07/25	THU	10.00-12.00	18	HC	£216.00	N/A
Crafts for Wellbeing - Slow Stitch and Textiles	First Step	AC00112	06/02/25	10/07/25	THU	10.00-12.00	18	HC	£180.00	N/A

No fee waivers are available, but don't forget to enrol and pay by 1st September 2024 to claim your 10% discount off Term 1 courses! All ingredients and materials are included in the course fee.

Cookery

We have state-of-the-art kitchen facilities, all the equipment you need, and the gifted experts to take you on your gastronomic journey! Creatively and socially, our cookery classes are highly enjoyable - great for meeting new people who share your love of cooking and learning new culinary skills.

With specialist baking classes as well as home-cooking basics from a number of world cuisines, there's a course to expand your interests and get you dreaming up, and cooking up, delicious and nutritious delights to make at home.



Course Title	Level	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee	Early Enrol Fee (-10%)
Cake Baking & Decorating	First Step	EN00219	10/09/24	28/01/25	TUE	18.00-20.00	18	HC	£180.00	£162.00
Cake Baking & Decorating	Next Step	EN00227	04/02/25	08/07/25	TUE	18.00-20.00	18	HC	£216.00	N/A
Cooking for Culture - South Asian	First Step	EN00223	12/09/24	30/01/25	THU	18.00-20.00	18	HC	£180.00	£162.00
Cooking for Culture - South Asian	First Step	EN00231	06/02/25	10/07/25	THU	18.00-20.00	18	HC	£180.00	N/A
Cooking for Health - Mediterranean	First Step	EN00220	11/09/24	29/01/25	WED	13.00-15.00	18	HC	£180.00	£162.00
Cooking for Health - Mediterranean	First Step	EN00228	05/02/25	09/07/25	WED	13.00-15.00	18	HC	£180.00	N/A

Note: No fee waivers are available, but don't forget to enrol and pay by 1st September 2024 to claim your 10% discount off Term 1 courses! All ingredients and materials are included in the course fee.

Digital Skills

Digital skills are needed so much these days! We've got you covered with a range of digital courses that will help you get to grips with everything from the basics of IT (Information Technology) and improving your digital skills for work, to specialist areas such as digital animation and digital photography.

You don't need any previous knowledge to take your first step. Tutors are inspiring and enthusiastic about the digital world and helping you learn and develop your abilities. You may even spark a passion for technology and there's no limit to how far this could take you in life.



Course Title	Level	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee	Early Enrol Fee (-10%)	Waivers*
Basic IT	First Step	IT00195	10/09/24	28/01/25	TUE	18.00-20.00	18	HC	£144.00	£129.60	Y
Basic IT	Next Step	IT00203	04/02/25	08/07/25	TUE	18.00-20.00	18	HC	£180.00	N/A	Y
Basic IT	First Step	IT00198	11/09/24	29/01/25	WED	10.00-12.00	18	BL	£144.00	£129.60	Y
Basic IT	Next Step	IT00206	05/02/25	09/07/25	WED	10.00-12.00	18	BL	£180.00	N/A	Y
Basic IT	First Step	IT00196	10/09/24	28/01/25	TUE	13.00-15.00	18	CL	£144.00	£129.60	Y
Basic IT	Next Step	IT00204	04/02/25	08/07/25	TUE	13.00-15.00	18	CL	£180.00	N/A	Y
Basic IT	First Step	IT00197	11/09/24	29/01/25	WED	13.00-15.00	18	EL	£144.00	£129.60	Y
Basic IT	Next Step	IT00205	05/02/25	09/07/25	WED	13.00-15.00	18	EL	£180.00	N/A	Y
Basic IT	First Step	IT00200	12/09/24	30/01/25	THU	10.00-12.00	18	KX	£144.00	£129.60	Y
Basic IT	Next Step	IT00208	06/02/25	10/07/25	THU	10.00-12.00	18	KX	£180.00	N/A	Y
Basic IT	First Step	IT00202	12/09/24	30/01/25	THU	13.15-15.15	18	SBL	£144.00	£129.60	Y
Basic IT	Next Step	IT00210	06/02/25	10/07/25	THU	13.15-15.15	18	SBL	£180.00	N/A	Y
Digital Skills, Animation and Photography	First Step	IT00199	11/09/24	29/01/25	WED	13.00-15.00	18	HC	£144.00	£129.60	Y
Digital Skills, Animation and Photography	Next Step	IT00207	05/02/25	09/07/25	WED	13.00-15.00	18	HC	£180.00	N/A	Y
IT - Workskills	First Step	IT00201	12/09/24	30/01/25	THU	13.30-15.30	18	HC	£144.00	£129.60	Y
IT - Workskills	Next Step	IT00209	06/02/25	10/07/25	THU	13.30-15.30	18	HC	£180.00	N/A	Y

Fee waivers are available for learners on unemployment related benefits or low wages. See How to Enrol page for further details.



In my English class I improve my speaking and listening skills, spellings and making sentences. I learnt also about British traditions and culture.

English, Maths and ESOL (English for Speakers of Other Languages) non-accredited learning

English, Maths and ESOL are all essential skills for getting through daily life with ease and confidence. From budgeting your finances and feeling confident in conversations, to opening a world of opportunities in employment options.

Our non-accredited courses are ideal if you'd like to improve your basic English or Maths. Learning is tailored to you in a friendly, supportive environment, delivered at your pace, and you'll have options to progress as you build your skills.

For all English, Maths, and ESOL courses, you'll need to have an initial assessment/skills check with us to make sure the course you choose is right for you. Please call on 01422 392820 to book in.

Course Title	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee
Build Your Skills in English	CC00111	09/09/24	07/07/25	MON	10.00-12.00	RO/RO	HC	£-
Build Your Skills in English	CC00114	11/09/24	09/07/25	WED	10.00-12.00	RO/RO	HC	£-
Build Your Skills in Maths	CC00112	09/09/24	07/07/25	MON	13.00-15.00	RO/RO	HC	£-
Build Your Skills in Maths	CC00115	12/09/24	10/07/25	THU	10.00-12.00	RO/RO	HC	£-
ESOL Conversation and Reading	CC00113	10/09/24	08/07/25	TUE	10.00-12.00	RO/RO	KX	£-
ESOL Conversation and Reading	CC00116	14/09/24	12/07/25	SAT	10.00-12.00	RO/RO	TC	£-
ESOL Conversation and Reading	CC00117	09/10/24	09/07/25	WED	09.30-11.30	RO/RO	HA	£-
Make your Money Go Further (Multiply*)	MY00063	07/10/24	14/10/24	MON	09.30-12.00	2	HC	£-
Make your Money Go Further (Multiply*)	MY00064	11/11/24	18/11/24	MON	09.30-12.00	2	HC	£-
Make your Money Go Further (Multiply*)	MY00065	09/12/24	16/12/24	MON	13.00-15.30	2	HC	£-
Make your Money Go Further (Multiply*)	MY00066	06/01/25	13/01/25	MON	13.00-15.30	2	HC	£-
Make your Money Go Further (Multiply*)	MY00067	03/02/25	10/02/25	MON	09.30-12.00	2	HC	£-
Make your Money Go Further (Multiply*)	MY00068	10/03/25	17/03/25	MON	13.00-15.30	2	HC	£-

Note: An Initial Assessment (skills check) is required before enrolling on these courses, except Multiply. Please visit the course information page on our website for the course you're interested in, click on the 'Enquire' button and leave your details for us to contact you regarding dates and to book an assessment. Alternatively you can contact us on 01422 392820 or cyps.cal@calderdale.gov.uk.

*Multiply courses are for learners who do not have a Level 2 Maths qualification (e.g. GCSE), or are currently working towards Level 2.

To give you more flexibility, these courses are Roll On/Roll Off (RO/RO), so you can join throughout the year.

Need to get in touch? Email us at cyps.cal@calderdale.gov.uk or telephone 01422 392820



Health and Wellbeing

Do you need a wellbeing boost? Come and experience a range of activities and practices that are great for your health, including yoga, Pilates, tai chi and mindfulness. Classes are suitable for everyone, even if you've never done the exercise before.

These courses take a holistic approach, so you'll not only take a step towards a healthier lifestyle through learning practical exercises, but you'll improve your understanding of wellness techniques. Mental health, mindfulness and healthy eating are all explored as part of the feel-good factor!

Course Title	Level	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee	Early Enrol Fee (-10%)
Healthy Body and Mind	First Step	EN00217	09/09/24	27/01/25	MON	10.00-12.00	18	HC	£144.00	£129.60
Healthy Body and Mind	First Step	EN00222	11/09/24	29/01/25	WED	13.00-15.00	18	HC	£144.00	£129.60
Healthy Body and Mind	First Step	EN00224	12/09/24	30/01/25	THU	18.00-20.00	18	HC	£144.00	£129.60
Healthy Body and Mind	First Step	EN00226	03/02/25	07/07/25	MON	13.00-15.00	18	HC	£144.00	N/A
Healthy Body and Mind	First Step	EN00229	05/02/25	09/07/25	WED	10.00-12.00	18	HC	£144.00	N/A
Healthy Body and Mind	Next Step	EN00218	09/09/24	27/01/25	MON	13.00-15.00	18	HC	£180.00	£162.00
Healthy Body and Mind	Next Step	EN00221	11/09/24	29/01/25	WED	10.00-12.00	18	HC	£180.00	£162.00
Healthy Body and Mind	Next Step	EN00225	03/02/25	07/07/25	MON	10.00-12.00	18	HC	£180.00	N/A
Healthy Body and Mind	Next Step	EN00230	05/02/25	09/07/25	WED	13.00-15.00	18	HC	£180.00	N/A
Healthy Body and Mind	Next Step	EN00232	06/02/25	10/07/25	THU	18.00-20.00	18	HC	£180.00	N/A

Note: No fee waivers are available, but don't forget to enrol and pay by 1 September 2024 to claim your 10% discount off autumn term courses!

Modern Languages

Have you always wanted to learn another language? There's nothing better than learning in the classroom, with others who share your interest for a real boost to confidence and wellbeing. Our Modern Languages department offer lively and inspiring Spanish and Italian courses you'll love being part of - broadening your horizons for a fuller life.

No matter your previous experience, we have a course to suit you and tutors passionate about your progress. Come and be enthused by the spirit and culture of the country you're studying as well as your own ability to learn such an amazing personal skill for life and confidence.

Course Title	Level	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee	Early Enrol Fee (-10%)
Italian	First Step	ML00157	10/09/24	28/01/25	TUE	10.00-12.00	18	HC	£144.00	£129.60
Italian	First Step	ML00159	10/09/24	28/01/25	TUE	18.00-20.00	18	HC	£144.00	£129.60
Italian	First Step	ML00163	12/09/24	30/01/25	THU	13.30-15.30	18	HC	£144.00	£129.60
Italian	First Step	ML00167	04/02/25	08/07/25	TUE	13.00-15.00	18	HC	£144.00	N/A
Italian (returning learners only)	Next Step	ML00158	10/09/24	28/01/25	TUE	13.00-15.00	18	HC	£180.00	£162.00
Italian	Next Step	ML00166	04/02/25	08/07/25	TUE	10.00-12.00	18	HC	£180.00	N/A
Italian	Next Step	ML00168	04/02/25	08/07/25	TUE	18.00-20.00	18	HC	£180.00	N/A
Italian	Next Step	ML00172	06/02/25	10/07/25	THU	13.30-15.30	18	HC	£180.00	N/A
Spanish	First Step	ML00160	11/09/24	29/01/25	WED	10.00-12.00	18	BL	£144.00	£129.60
Spanish	First Step	ML00161	11/09/24	29/01/25	WED	13.30-15.30	18	HC	£144.00	£129.60
Spanish	First Step	ML00162	12/09/24	30/01/25	THU	18.00-20.00	18	HC	£144.00	£129.60
Spanish	First Step	ML00164	04/02/25	08/07/25	TUE	13.30-15.30	18	HC	£144.00	N/A
Spanish	First Step	ML00165	04/02/25	08/07/25	TUE	18.00-20.00	18	HC	£144.00	N/A
Spanish (returning learners only)	Next Step	ML00155	10/09/24	28/01/25	TUE	13.30-15.30	18	HC	£180.00	£162.00
Spanish (returning learners only)	Next Step	ML00156	10/09/24	28/01/25	TUE	18.00-20.00	18	HC	£180.00	£162.00
Spanish	Next Step	ML00169	05/02/25	09/07/25	WED	10.00-12.00	18	BL	£180.00	N/A
Spanish	Next Step	ML00170	05/02/25	09/07/25	WED	13.30-15.30	18	HC	£180.00	N/A
Spanish	Next Step	ML00171	06/02/25	10/07/25	THU	18.00-20.00	18	HC	£180.00	N/A

Note: No fee waivers are available, but don't forget to enrol and pay by 1 September 2024 to claim your 10% discount off autumn term courses!

Skills for Adults with Learning Disabilities

I've met lots of new friends and I am socialising more instead of being in my flat all day. I like the staff at Calderdale Adult Learning.

It can be a challenge to learn the skills you want and become more independent if you have a learning disability or difficulty. At CAL, we help to lessen any challenges in welcoming, supportive classes where your tutor provides the guidance you need.

Our accessible, easy-to-navigate building and classrooms, with small groups where everyone gets to know each other, soon feel familiar. There's a range of classes to help you in life, at home, or in securing a volunteering or employment role. From cooking, reading, writing and maths classes to arts and drama - there's a course to suit and inspire your interest and enjoyment in learning new skills.

Course Title	Level	Course Code	Start	End	Day	Time	Weeks	Venue see p13	Full Fee	Early Enrol Fee (-10%)
Arts & Crafts	First Step	LD00280	09/09/24	27/01/25	MON	13.30-15.30	18	HC	£180.00	£162.00
Arts & Crafts	First Step	LD00287	11/09/24	29/01/25	WED	10.00-12.00	18	HC	£180.00	£162.00
Arts & Crafts	First Step	LD00286	11/09/24	29/01/25	WED	13.00-15.00	18	BL	£180.00	£162.00
Arts & Crafts	Next Step	LD00290	03/02/25	07/07/25	MON	13.30-15.30	18	HC	£216.00	N/A
Arts & Crafts	Next Step	LD00295	05/02/25	09/07/25	WED	10.00-12.00	18	HC	£216.00	N/A
Arts & Crafts	Next Step	LD00294	05/02/25	09/07/25	WED	13.00-15.00	18	BL	£216.00	N/A
Catering Enterprise	First Step	LD00281	09/09/24	27/01/25	MON	10.00-12.00	18	HC	£144.00	£129.60
Catering Enterprise	Next Step	LD00291	03/02/25	07/07/25	MON	10.00-12.00	18	HC	£180.00	N/A
Cooking - Boost Your Skills	First Step	LD00282	10/09/24	28/01/25	TUE	10.00-12.00	18	HC	£180.00	£162.00
Cooking - Boost Your Skills	Next Step	LD00292	04/02/25	08/07/25	TUE	10.00-12.00	18	HC	£216.00	N/A
Cooking for One	First Step	LD00288	12/09/24	30/01/25	THU	13.00-15.00	18	HC	£180.00	£162.00
Cooking for One	Next Step	LD00296	06/02/25	10/07/25	THU	13.00-15.00	18	HC	£216.00	N/A
Drama & Movement	First Step	LD00289	12/09/24	30/01/25	THU	13.00-15.00	18	HC	£144.00	£129.60
Drama & Movement	Next Step	LD00297	06/02/25	10/07/25	THU	13.00-15.00	18	HC	£180.00	N/A
Everyday Maths and English	First Step	LD00285	11/09/24	09/07/25	WED	10.00-12.00	RO/RO	BL	£-	N/A
Everyday Maths and Money	First Step	LD00279	09/09/24	07/07/25	MON	13.00-15.00	RO/RO	HC	£-	N/A
Everyday Reading and Writing	First Step	LD00284	11/09/24	09/07/25	WED	13.00-15.00	RO/RO	HC	£-	N/A
Stay Safe, Live Well	First Step	LD00283	10/09/24	28/01/25	TUE	13.00-15.00	18	HC	£144.00	£129.60
Stay Safe, Live Well	Next Step	LD00293	04/02/25	08/07/25	TUE	13.00-15.00	18	HC	£180.00	N/A

Note: No fee waivers are available, but don't forget to enrol and pay by 1 September 2024 to claim your 10% discount off autumn term courses!

Enrolment days in September for learners with learning disabilities

When you've enrolled on your chosen course, we'll invite you to attend an enrolment session.

Come to the most convenient session for you so you can complete your course paperwork, enjoy a tour of the building and get to know your tutors before classes start.

- Tuesday 3rd September 10am-12pm
- Thursday 5th September 1pm-3pm

Amanda's Story



Amanda has been a learner at CAL since 2018. Originally attending classes for her own wellbeing, she developed a passion for supporting others. She now works as a personal assistant for a learner, providing compassionate support. Amanda's dedication led to a nomination for the West Yorkshire Adult Learning **Giving Back Award** for her role as a lifelong learning ambassador.

“
I came here
as a way of
being with
people
”

Taking the brave step to attend classes

When Amanda joined CAL, she attended art & craft and wellbeing classes to prevent the risk of feeling socially isolated.

“CAL is somewhere to come and be me, to laugh and share the joy of learning. I feel it's been valuable to my mental health and self-worth - I could have become a bit isolated without it.”

Inspired to support others

As a bubbly and outgoing learner, Amanda quickly built positive relationships with both peers and staff. Inspired by her conversations with external support workers for adults with learning disabilities, she became a personal assistant for a learner at the end of 2023, providing support inside and outside of class.

CAL advocate

She is a brilliant advocate for CAL and supports fellow learners by sharing her knowledge and helping them improve confidence, ability, and wellbeing during classes. She even played an acting role in the adults with learning disabilities production of Romeo and Juliet!

“I came here as a way to keep expanding my comfort zone to do stuff I love and revisit old interests. I love CAL because it is comfortable and easy going with warm friendly staff. I feel right at home here.”

Kirsty's Story



Kirsty has shown remarkable growth during her four years at CAL. She began by attending courses for adults with learning disabilities before transitioning into mainstream classes. Kirsty then took on the roles of student ambassador and volunteer, and currently works as a Classroom Support Assistant.

Supportive environment helped Kirsty progress

Kirsty was initially very quiet, but with support from her tutor and in a friendly environment, she built the confidence to access mainstream courses. She excelled in a Dyslexia Awareness course and gained a Level 1 qualification in Mental Wellbeing with a 100% pass mark.

Volunteering “helped improve my confidence”

When Kirsty became a student ambassador at CAL, she enthusiastically fulfilled her duties, helping to organise and run the Macmillan coffee morning. Inspired by her experience, she also volunteered at CAL.

“I enjoy volunteering in Learning Disability art classes at CAL. I find it really rewarding knowing that I've been able to help the learners when they need it. It has also helped me improve my confidence.”

Kirsty's “incredible development”

Kirsty's success in transitioning from volunteering to a Classroom Support Assistant role at CAL makes her a role model for other adults with learning disabilities, inspiring them to pursue mainstream courses, volunteering, or employment.

Kirsty's confidence has significantly grown in three months at work. She actively engages with learners and staff, building professional relationships and becoming a valued team member.



Family Learning is wow!

FREE inclusive, welcoming Family Learning sessions in primary schools in Calderdale. Come to structured activities with your child and learn about school life and your own future learning!

"We warmly welcome parents and carers to school to support their child's learning as well as their own. Some parents go onto adult learning courses after they've been to family learning and pursue a career working in school. Family Learning opens so many doors to what's possible!"

Sharon Pye, Family Learning Manager

Cost and eco-conscious craft inspiration to do at home!

Don't throw your rubbish away! The Family Learning Team will show you amazing ways to use items you have lying around for craft and art that supports your child's learning at home too.

Families, parents and carers love Family Learning...

"Nice to spend time in school with my son. I really enjoyed helping him with his rocket - he liked it a lot."

"I don't always get the time to sit with my children at home to do fun projects but working with them in family learning was one of the most enjoyable afternoons I've spent with them in a while."

"Lovely afternoon and ladies who explain everything - lots of choice to make things."

"Nice to see what my child gets up to at school."

"What a great activity to share with my granddaughter - I really enjoyed it."

Schools love Family Learning...

"Family Learning enables our parents to work alongside their children, enjoying together some fantastic creative activities, without worry or expectation of the end results. I love to hear the laughter shared during these afternoons."

Mrs Harwood, Headteacher, New Road Primary School

"Parents and children love these sessions, and they are always oversubscribed. The team also support our Early Years, especially at times of transition. Children come into school, meet other families and take part in amazing activities. From bird boxes to water features, baking and musical instruments."

Mrs Taylor, Assistant Headteacher, Old Earth Primary School



Cross Lane Primary School's artwork about Vlad and the Great Fire of London by Kate Cunningham

KS1 children and their families learned how to use water colour painting techniques to create fantastic fire scenes from the book about this historic real-life event, seen through the eyes of Vlad – a flea living on a rat.



Copley Primary School's friendship bench

Using art and craft, children and their families made a 'friendship bench' to support their reading of *The Friendship Bench* by Wendy Maddour and encourage reading at home. By using recycled materials, each family decorated a plank of card with encouraging words and designs. The heartfelt messages made everyone want to sit on the welcoming friendship bench!

CAL Fund courses to get on in life and work

Our CAL Fund courses are run by our partners in venues throughout Calderdale. Courses help to boost your wellbeing and support you to get ahead in life and work.

Even if you've never studied or applied for a job before, or you need help with life and in-work skills, there's a course for you. You'll grow in confidence and get amazing support from professional, understanding tutors.

Courses help with:

- Practical job skills
- Qualifications and support to progress
- Life-enhancing skills
- Creative opportunities to improve your wellbeing

All CAL Fund courses have openings so get in touch. You won't regret it!

Apply to be a CAL Fund partner in 2025/26, delivering community-based learning

If you can provide accredited or non-accredited learning for adults aged 19+ in Calderdale who are furthest from learning and employment, consider the benefits of becoming a CAL Fund partner. This partnership can enhance your organisation's reputation and contribute significantly to the community by empowering individuals through education.

Invitation to tender for CAL Fund is open to potential delivery partners who can help us to increase our engagement of vulnerable and hard-to-reach groups of learners. Your contribution can be instrumental in supporting these learners who might need more time to be ready to access or may have particular barriers to accessing mainstream learning and employment.

Any interested parties, please get in touch with us directly to express an interest and we will be in touch when applications go live in April 2025. Follow our social media accounts to stay up to date, or contact us at cyps.cal@calderdale.gov.uk or telephone 01422 392820.





Calderdale College offers a wide range of courses, in and around the community suitable if you're unemployed or to gain recognised qualifications.

For more details, visit the Community Learning page at: www.calderdale.ac.uk/community-learning



For people in the Park Ward area of Halifax, a range of professional development support and courses are provided, including English for Speakers of Other Languages (ESOL) and Digital Skills.

For more details, visit: www.regen.org.uk



JIF Training provide pre-employment training to increase skills and knowledge in security services, food manufacturing, hospitality and catering, retail and customer service.

CAL Fund courses offered:

- Functional Skills, Maths and English
- Certificate in Occupational Studies
- Award in Managing Your Money

To find out more, visit: www.jiftraining.co.uk, or email: opportunities@jiftraining.co.uk

"I am looking forward to going to work and showing my manager my new skills and applying them to my job role. I am glad I have improved my confidence alongside my new skill sets."

"I really like the fact that the course can be completed online and the website we used was really easy and accessible."



Noah's Ark Centre helps learners deal with debt and maximise income to get valuable financial skills. Their courses aim to reduce debt and stress and include practical money management and wellbeing.

For more details, visit:
www.noahsarkcentre.org.uk

"Very welcoming, I felt safe in a safe environment. The course was delivered really well and I have learned lots of information about the help that is out there."

"Thank you, I feel relieved and can finally move forward with life."



The LAB Project works with unemployed adults to break down barriers and develop confidence with team-working, confidence-building and communication skills. Courses include drama, Neuro-Linguistic Programming (NLP) and Cognitive Behavioural Therapy (CBT).

CAL Fund courses offered:

- LAB Employability – to move forward and achieve your next step in training, volunteering, employment or something else.
- LAB Wellbeing – to help your personal development and move towards a positive future.

For more details, email: engagement@properjob.org.uk or phone: 01484 514687.

"I am overwhelmed with happiness for finding this course. It is an extremely safe environment and allows everyone to feel seen and heard. I loved the activities that helped me to see things in a different way that even therapy hasn't. I wish it didn't have to end."

"I have enjoyed the course as the weeks gone on. I enjoyed meeting new people and you realise you're not alone."

Life at CAL

When you join a class at CAL, you join a community. There's so much going on!

Learners, staff and student ambassadors are always busy, organising events and celebrations of many kinds, where you'll be invited to get involved and achieve your personal goals.

You'll often see the corridors and coffee bar colourful with information promoting the latest coffee morning, charity fundraiser, annual CAL event or awards presentation.

You're more than a learner at CAL. You're a valued member of our community!

End of Year Learner Awards – celebrating your success!

One of our favourite annual events is our End of Year Learner Awards, where we get to celebrate you and your learning! We're always amazed by learners' achievements and never more so than at this event, where tutors have a chance to nominate learners for special awards.

Everyone enjoys lunch together and chatting to other learners they may not otherwise have met. It's a great occasion to celebrate personal achievement and everyone who's taken steps towards achieving their goals, embarked on their unique learning journey or overcome challenges with determination and effort.



Bronwyn receiving a Learner Award for Enthusiasm Marcus receiving a Learner Award for Enthusiasm

Could you be our next student ambassador?

Being a student ambassador is a great way to get involved at CAL. Our ambassadors do amazing work and we value their input in helping us to run CAL as a truly learner-focused learning centre.

Any CAL learner can put themselves forward to become an ambassador, and staff and learners vote for who they would like to represent them. Ambassadors help us at open days, coffee mornings and fundraisers as well as give valued feedback to staff and support learners in class and at breaktimes.

"I like to wear my badge and talk to other learners."

"It's nice to help out with the coffee mornings. I like helping the community."

"I like feeling like I'm in demand and important."

"It feels nice to be helpful."

Annual Art Competition to Showcase Calderdale's Artistic Talent!

Every year our CAL art competition inspires and uncovers true gems from the talent we know is in our community in Calderdale. All residents are invited to take part and submit their masterpieces.

The competition is themed, with previous years celebrating the Queen's Jubilee and Calderdale's 50th anniversary. This year, the theme is the Olympics, and the top three entries have the chance to win fantastic prizes of art supplies, vouchers, and course discounts. Prizes are awarded at our annual awards lunch with the winning artworks going on display for a year in our student art gallery at Heath Campus.



Winning artwork of the 2023 art competition by Georgina Twibill

"Many of the skills I'd learnt in class I tried to apply to the artwork I submitted for the competition. That included some new techniques I'd never tried before and was pleasantly surprised with how it turned out and even more pleasantly surprised to win the competition! I'd recommend the painting and drawing course for anyone out there looking to try new artist techniques and styles."



Learners' incredible Art and Craft exhibition

Our annual art and craft exhibition by learners from our eclectic range of arts and crafts courses demonstrates the amazing skills and talent we have here at CAL.

"Beautiful... intriguing... curious... wow!" Are just some of the words we hear describing the often remarkable, detailed exhibits on view - most recently at Halifax Central Library where the exhibition was opened by the Deputy Mayor of Calderdale, Councillor Sue Holdsworth.

Fundraising coffee mornings

With support from our student ambassadors, we raise money for different charities by holding frequent coffee mornings, including our annual Macmillan coffee morning, at Heath Campus. There are raffles, games and prizes as well as food and cake for everyone to enjoy.

Last year's Macmillan coffee morning raised £288.88, a whole £120 more than the previous year! Well done everyone!



CAL student ambassadors, Natalia and Jade, running our annual Macmillan coffee morning in Heath Campus's coffee area

Christmas and Summer Fairs

Our bi-annual fairs are a regular, busy feature at CAL, enthusiastically organised by our learners on courses for adults with learning disabilities.

Learners, staff, family and friends are all invited to drop in and buy homemade treats and gifts made during class. Last year's Christmas fair had a tempting range of food and gifts on offer - from hot chocolate and gingerbread cookies to jewellery and lavender bags.

Collecting for the food bank at Noah's Ark Centre

Noah's Ark provides temporary food assistance to people in North Halifax and offers support to reduce reliance on food banks. CAL ran a collection to donate to the Noah's Ark food bank, which was a huge success thanks to everyone's help and generosity.

Good work everyone!



Andrew and Kelly from Noah's Ark Centre, collecting donations for the food bank

Term dates 2024/25

Term 1 Starts	9th September
Half Term	28th October - 1st November
Christmas Break	23rd December - 3rd January
Term 1 Ends	31st January
Term 2 Starts	3rd February
Half Term	17th - 21st February
Easter Break	7th - 21st April
Half Term	26th - 30th May
Term 2 Ends	22nd July


How to Enrol

We have now moved away from postal enrolments. If you are unable to enrol and make payment online, or need support with enrolling, you can attend our Open Day event at Heath Campus on 13th July 2024, or you can always visit in person at a time to suit you – please check Heath Campus opening hours before visiting. We can provide you with a paper enrolment form to complete by request.


If you require any information, advice or guidance on courses and learning, please contact us on 01422 392820.

Enrolment is online (except English, Maths and ESOL):


1) Visit the new look CAL website www.calderdale.gov.uk/believeachieve and click on 'Find a course' to search our full list of courses and access details of the course you are interested in. You can filter by course category, day or venue.

 We advise you to read the course description and other information provided to ensure the course is right for you and will meet your needs before enrolling. See guidance on course 'levels' on page 10.

2) Click on the **Enrol now** button beside the course instance you want to enrol on – check you are selecting the correct date/time if there is more than one option available!

 Where a particular course is full this will be indicated (you will be able to leave contact details if you wish to go on the waiting list).

3) You will be re-directed to CAL's Learner Hub screen, see below. Sign into your account (or click on 'Create an account' first if you don't already have one) and complete the online enrolment form.

 Ensure you have ticked the 'I Agree' box to sign the Learning Agreement Declaration, made payment by credit or debit card (where fees are applicable), uploaded your ID and any evidence documents required. If the Learning Agreement and Pay screens are not completed, your enrolment is unconfirmed and you will receive an email reminder to complete your enrolment.

4) Once you have submitted the online enrolment form, your place on the course is confirmed, you'll be emailed confirmation and an e-receipt.

 If you wish to enrol on multiple courses just follow steps 1 to 3.



Scan Me

You can access our Learner Hub at any time to make outstanding payments, update your contact details, upload evidence documents, and view a record of your past enrolments. Go to the Learner Hub URL: ebsontrackprospect-cal.tribal-ebs.com to access the sign-in screen.

First time users of Learner Hub

You will need to click 'Create an account' (make a note of your password for future enrolments!) and follow the account creation process before you are able to complete the enrolment screens.

Returning Learner Hub users

Simply enter the account details you set up previously (username or email address and password you registered with). This will enable you to quickly check/ update your personal details on the enrolment form and pay for your course as you don't need to re-enter your personal details each time!

Can't remember your password?

Just click on 'Forgot Password?' and enter your email/ username. Click on the link emailed to you and reset your password. (Don't forget to check your Spam Folder!)

Enrolling on an English, Maths or ESOL course?

All applicants to these courses must have an Initial Assessment (skills check) before enrolling so that we can establish your starting point and ensure you are placed in the correct class at the appropriate level for your needs. Visit www.calderdale.gov.uk/believeachieve and read the course details page – you can then click on the **Enquire** button and leave your details for us to contact you, or get in touch on **01422 392820 / cyps.cal@calderdale.gov.uk** to find out about our next assessment dates and to book a place (you will complete your enrolment at the session).

For funding eligibility purposes, we also need to verify a form of ID for ALL learners which confirms your name, address and date of birth, so please have this available to view at your first class (e.g. a driving licence or passport). If you have not lived in the UK for at least the last 3 years you may not be eligible for ASF funding, and you will be asked to provide relevant immigration documents.

Fee Waivers and Discounts

Fee Waivers (no course fees), where applicable, are indicated in our brochure timetables and on our website. Please note that Fee Waivers are not available on most of our Tailored Learning First Step/Next Step courses. These courses are co-funded by us through our ASF funding from the West Yorkshire Combined Authority and you will need to pay a course fee as a contribution towards the cost of the course. You can read our full Fees Policy on our website under Plans and Policies.

You may be eligible for a Fee Waiver on our Adult Skills accredited and Digital/IT courses if you are unemployed, available for work and on JSA, ESA or Universal Credit, or you are working and in receipt of a low wage (earning less than £25,000 per year). These courses are fully funded by us. If you think that you may be eligible, please tick the Fee Waiver that applies during the enrolment process and upload your evidence documents. We will need to verify your evidence documents before your enrolment can be confirmed.

Everyone can claim a 10% Early Enrolment discount on course fees in Term 1 when you enrol and make payment by 1st September 2024. When enrolling online please ensure you select the 10% Early Enrolment Discount on the Fees and Waivers screen as we will not be able to refund this after you have made payment.



How we did in 2022-2023



Get in touch

Email: cyps.cal@calderdale.gov.uk

Telephone: 01422 392820

Calderdale Adult Learning

Heath Campus
Unit 4
Free School Lane
Halifax HX1 2PS

We are only a short, 15-minute walk from Halifax town centre and train station.

For up-to-date bus times and details please contact MetroLine on **0113 245 7676** or visit www.wymetro.com before making your journey.



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