

OFFER FORM

Shelf Village Hall, Wade House Road, Halifax, HX3 7NT

This form must be completed in full and submitted in a plain, sealed envelope, which must not show any names or marks (franking) enabling the identity of the bidder to be known. The reference Shelf Village Hall, Wade House Road, Halifax, HX3 7NT. The envelope must be submitted to: FAO Mark Redfern 1st Floor Princess Buildings, Princess Street, Halifax, HX1 1TP.

Offers can also be submitted to estate.management@calderdale.gov.uk and titled Shelf Village Hall, Wade House Road, Halifax, HX3 7NT.

Closing Date: by 1pm, Friday the 11th of April 2025

The following information must be provided. Failure to do so may result in your offer being disregarded.

FULL NAME OF INDIVIDUAL(S) OR COMPANY:

HOME/BUSINESS ADDRESS INCLUDING POSTCODE:

E-MAIL ADDRESS FOR MAIN CONTACT:

HOME/BUSINESS TELEPHONE NO(S)

MOBILE TELEPHONE NO(S):

DETAILS OF PROPOSED USE OF PROPERTY:

ANY OTHER RELEVANT DETAILS (*continue on separate sheets if necessary*):

NAME OF SOLICITOR: -

NAME OF FIRM:

ADDRESS AND CONTACT DETAILS:

I/WE SUBMIT OFFER OF £ _____ IN WORDS

OFFER CONDITIONS if applicable: (offers are ideally unconditional, however please clearly state any conditions)

- The Council does not undertake to accept the highest, or any offer.
- The Council will not accept responsibility for any costs incurred by a purchaser in connection with the preparation/submission of an offer.
- Financial Evidence: You must provide evidence of your financial standing, and/or business proposal in your proposal. A bank or other institutional letter confirming you can support your bid WILL be required as part of this tender.
- Costs; The successful bidder will be required to pay the following on exchange and completion of any agreed sale, signature below will confirm your acceptance of these fees due:
 - On Exchange of contracts: - A non-refundable deposit of 10% of the sale price only refundable where the buyer has expressed all options to obtain a successful planning application however it has been refused by Calderdale Council as local planning authority
 - On Completion - Remaining balance

SIGNED: _____

PRINT NAME: _____

DATE: ____ / ____ / ____

Not a binding contract: This offer does not form a binding contract. It must be understood that Calderdale Metropolitan Borough Council is under no obligation to accept this or any offer, which may be made.



Offer Enclosed: DO NOT OPEN

For Official Use Only

Date Received	
Time Received	
Received by	

PROPERTY TITLE: Shelf Village Hall, Wade House Road, Halifax, HX3 7NT

FILE NUMBER: 1978

Closure Date: Friday 11th April 2025 at 1pm

SUBMIT TO: Corporate Asset and Facilities Management,
Calderdale Metropolitan Borough Council,
Princess Buildings, Princess Street,
HALIFAX HX1 1TP



Cut around the dotted line and stick this label to your envelope



The envelope shall not bear any name or mark indicating the sender. If you intend using the services of an independent delivery service (such as the Royal Mail or similar company) for the delivery of your offer by the return date, you should ensure that they do not affix anything to the offer envelope which can identify you as the sender of the documents otherwise your offer will be invalidated and will not be considered.